Check in and line up for all graduates is in the Intramural Gym of Moby Arena.

- Check in begins at 2:00 p.m.
- You must be checked in and lined up under the department sign for your major no later than 3:00 p.m.

At check in, you will pick up your name card which you will give to the announcer who will read your name, major, and honors as you receive your diploma cover. Because of the large number of graduates that must be accommodated, this may be a time-consuming process. We ask that you please be prompt.

**CAP & GOWNS:**

- Bachelor’s degree graduates wear black caps and gowns.
- Cum laude graduates wear gold caps and gowns. You must have your Registrar’s letter to receive your gown.
- University Honors Program scholars wear green caps and gowns as well as a bachelor’s stole.
- Caps (mortarboard caps) are one size fits most and are yours to keep. Graduates requiring sized caps must return them immediately after the ceremony and exchange them for their souvenir cap.
- Tassels are gold and are yours to keep. **Tassels are worn on the right side and moved to left during the ceremony.**
- Caps should be worn level, not tilted. In recognition of the tradition and dignity of the graduation ceremony, we request that you maintain an appropriate appearance by not decorating your regalia in any way.

**Rental:** No advance reservations are necessary. Students keep their caps and tassels. The regalia supplier will accept CASH ONLY for payment of regalia. Rental costs are as follows:

<table>
<thead>
<tr>
<th>Type of Regalia</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>BACHELOR CAP, GOWN AND TASSEL</td>
<td>$21.00</td>
</tr>
<tr>
<td>(Includes traditional black bachelor, gold honor and green honor scholar)</td>
<td></td>
</tr>
<tr>
<td>ADDITIONAL SOUVENIR TASSELS</td>
<td>$ 8.00</td>
</tr>
<tr>
<td>GOLD HONOR CORD</td>
<td>$ 8.50</td>
</tr>
</tbody>
</table>

**Regalia Distribution (ALL)**

Tuesday, Wednesday and Thursday, May 13, 14, and 15, 2014
8:00 a.m. – 5:00 p.m., Moby C-Wing Racquetball Courts (West of Intramural Gym)
As a LAST RESORT, regalia may be picked up one hour prior to the ceremony at the Intramural Gym at Moby.

**Regalia Returns:** Return of regalia will be immediately after the ceremony to Moby C-wing Racquetball Courts (West of Intramural Gym – same location as distribution). Please note that there may be a charge for late returns. Any late returns should be sent directly to **Herff Jones - RETURNS, 1000 N Market Street, Champaign, IL 61820.**
DIPLOMA COVERS: Graduates receive a diploma cover at commencement. The actual diploma will be mailed to all graduates six to eight weeks after commencement. For those unable to attend the ceremonies, diploma covers are available in the Registrar’s Office (at no charge). Mailing requests can be made by calling 970-491-7159; the postage cost is $5.00 per cover for U.S. mailings.

ANNOUNCEMENT SALES: Representatives from CB Grad Announcements (announcements) and Josten’s (class rings) will be present on March 4, 5, and 6 (Tuesday, Wednesday and Thursday), 10:00 a.m.-3:00 p.m. in the Lory Student Center Flea Market area (outside the University Bookstore) to take advanced, customized orders. After March 6, announcement orders may be placed at www.cbgrad.com or by calling 800-433-0296. Customized orders are returned within seven days of being ordered. The Grad Fair itself, sponsored by the Bookstore, will be one day only – Wednesday, March 5, in the lower level of the Bookstore.

Generic announcements (non-personalized announcements) may be purchased at the University Bookstore any time.

COMMENCEMENT PARKING: Free parking for visitors is available in the lot west of Moby Arena or anywhere on campus (that is not a 20-minute loading zone, metered zone, Handicapped or red zone) beginning at 4 p.m. Friday, May 16 through Saturday, May 17, 2014. For additional information regarding parking please contact CSU Parking Services at http://parking.colostate.edu/ or by calling 970-491-7041.

PICTURES: Professional photographers will take your picture as you receive your diploma. Colorado Candids will contact you about your proofs three to four weeks after the ceremony. To ensure receipt of photo information, please make sure your email and mailing address are current with CSU. For additional information, please contact: 303-883-7447 or www.ColoradoCandids.com. (Notification by text may be available – please ensure all contact information is current.)

SEATING & TICKETS: There is no reserved seating and no distribution of tickets. You are encouraged to invite as many guests as you wish. As a courtesy to other guests, we ask that you do not block off rows of seats. Guests should arrive at least 30 minutes prior to the start of the ceremony, which begins promptly at 3:30 p.m.

Disabled Seating/Access: The first two rows of the north and south sides of Moby are designated for those guests who need assistance, who have mobility issues. The first three rows in section P are for hearing impaired, and the four “corners” are designated for wheelchair-guests and a companion. Access into Moby can be via north and south entrances, although the north entrance is the easiest for dropping off guests as it faces the street. For more information about elderly or disabled accommodations, please call the dean’s office at 970-491-1300.

UNIVERSITY POLICY: It is illegal to bring alcoholic beverages into Moby Arena. Uniformed police officers, event staff, and faculty marshals will be in attendance when you enter the assembly area and throughout the ceremony. In accordance with commencement policies, you may be requested to have robes, purses, etc. inspected as you enter. Inappropriate objects are not allowed and will be confiscated. Guests should refrain from using air horns.

Please Remember. . . The College Commencement Ceremony is the capstone of your academic experience at CSU. It is a public event that reflects upon you as an individual and the College and University as a whole. Your recognition of the rights of other students, their families, and their friends to enjoy the ceremony free from disruptive or otherwise inappropriate behavior is appreciated. For more information and updates, visit our website: http://www.natsci.colostate.edu/current-students/graduation/.