

When Instructors Talk Fast

(Tips for Note Taking)

Key Academic Community “Do Your NOTES Have The Answer?” Workshop

1. Take more time to *prepare* for class.
2. Be willing to make *choices*. Focus attention on key points. Stay with the lecture, write down key words, and revise your notes immediately after class.
3. Exchange *photocopies* of notes with classmates.
4. Leave large empty *spaces* in your notes.
5. See the *instructor* after class.
6. Use a *tape recorder*.
7. Before class, take notes on your *reading*.
8. Go to the *lecture* again.
9. Learn *shorthand*.
10. Ask *questions*, even if you are totally lost!
11. Ask the instructor to *slow down*.

Source: Ellis, Dave. *Becoming a Master Student*, Boston: Houghton Mifflin, 2000.

“Do Your NOTES Have The Answer?” Workshop

Mon, Aug 29, 7 – 8 pm
Tae Nosaka

Thurs, Sept 1, 6:30 -7:30 pm
Colleen Winder