

# Exam Format Tips

## True/False Questions

1. Look for **key terms** such as “all”, “never”, “always” because they are often false.

## Multiple Choice Exams

1. Know whether you have to mark all **of the correct answers** or the **best correct answer**.
2. Know if you are **penalized** for guessing.
3. Process of **elimination**.
4. Use other questions as a **reference point** to a question you may be struggling with.
5. Go with your first **instinct**.
6. **Cover the answers** and try to answer the question before you see the list of choices.

## Essay Exams

1. **Underline** exactly what your professor is asking for and forget all of the filler words.
2. Make an **outline** before writing.
3. Make sure you are writing in an **organized** manner that is **coherent** and supported by facts.
4. **Practice** beforehand!

“Study and Test Taking Skills” Workshop

Wed, Sept 7, 6 -7 pm, Eddy 107  
Tae Nosaka

Thurs, Sept 8, 5:30 – 6:30 pm, Eddy 107  
Student Staff